CLAUDE MWANGI N. ,

P.O BOX 158 - 00208,

NGONG.

19 – December -2017.

PICCOLINA LOUNGE AND RESTAURANT,

P.O BOX 26734 – 00504,

NAIROBI

TO: THE MANAGEMENT, PICCOLINA.

REF: APOLOGY LETTER

Dear Sir/ Madam,

I am writing this letter in utmost sincerity, as an apology for the rude manner in which I conducted myself earlier.

The matter over which I conflicted with my supervisors arose from simple altercation on the matter of time, which from an objective perspective, doesn’t seem to be much consequential.

I therefore give my most sincere apologies and hope that all is taken in good faith.

I look forward to a positive reception of this letter.

Thank you for your consideration.

Sincerely,

Claude M.